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MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Approval Authorities

REFERENCE : Memo dtd 29 Jul 65 to ExDir-Compt fr DD/S; re same subject

1. This memorandum contains a recommendation for your approval; such recommendation is contained in paragraph 4.

2. Paragraph 7b of the reference contains a delegation of authority from the Executive Director-Comptroller to the Deputy Director for Support authorizing the Deputy Director for Support to approve activities other than research and development involving funds not exceeding [redacted] when such activities are not specifically included in DCI-approved office budgets and programs. The reference does not indicate that I have the authority to re-delegate any portion of this [redacted] authority to Support Office Directors.

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3. None of the Support Office Directors has the authority to reprogram funds for unanticipated needs. Such reprogramming is necessary when equipment purchases are at variance with amounts shown in approved budgets. Unprogrammed travel by the Office of Communications during crisis situations is a further example. The Office of Logistics frequently encounters unprogrammed repairs for such critical items as chillers, cooling towers, broken water mains and malfunctioning transformers. In order to provide for more timely correction of matters requiring reprogramming action, it would be desirable that Support Office Directors have some authority for instantaneous action without approval by higher authority.

4. It is recommended that you authorize the Deputy Director for Support to delegate to each Support Office Director the authority to approve activities other than research and development involving funds not exceeding [redacted]

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when such activities are not specifically included in DCI-approved office budgets and programs. If this recommendation is approved, I will, of course, continue to submit for approval by you or the Director of Central Intelligence any proposed commitment of funds for any purpose, regardless of magnitude, when such undertaking is believed to be particularly sensitive or of significant interest.

(signed) John W. Coffey

John W. Coffey
Deputy Director
for Support

The recommendation contained in paragraph 4 is approved.

see Ellis's memo of 11 Aug 72 & DDS

W. E. Colby
Executive Director-Comptroller

Date

Distribution:
Orig - Adse, return to DDS (Subject)
X - ER
1 - DD/S Chrono
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DDS-PS:JHP:bk [redacted] (8 Aug 72)

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